

Caitlin Trent  
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## Work Experience

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### **Quirk Dodge April 2017- Present**

Billing Clerk: Handling Money, billing deals for product specialists, and cashing out service customers.

### **McGee Toyota April 2016 - Feb 2017**

BDC Rep: Making Phone calls and setting appointments for potential clients to come in and see the product.

### **99 Resturants Sept 2010 - Feb 2017**

Waitress/Hostess/Expo: Working in a fast paced enviroment greeting guests, answering phones, taking accurate meal orders.

## Education

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Southern New Hampshire University: Graduation March 2018 Bachelors Degree

Pembroke High School: Graduation 2009

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## Proficiencies

Photoshop

Illustrator  
CDK

InDesign  
Mass CVR

Microsoft Office